

Board Policy S-2: Student Records, Privacy Rights, and Release of Information



REFERENCES

[Administrative Procedures for Board Policy S-2](#)
[Utah Code Ann. §53A-13-301 et seq., Utah Family Educational Rights and Privacy Act](#)
[20 U.S.C §1232\(g\), Family Educational Rights and Privacy Act, 34 CFR Part 99](#)
[20 U.S.C §1232\(h\), Protection of Pupil Rights Amendment, 34 CFR Part 98](#)
[Annual Notice](#)
[Media Release Form Opt Out](#)
[Military and College Recruiting Opt Out](#)

THE POLICY

The Salt Lake City School District Board of Education complies with all state and federal laws pertaining to protecting the privacy of student records, students, and their parents and families. In general, district employees are not to disclose personal information about students or their school performance unless the individual or agency requesting such information has both a legal right and a legitimate educational need to obtain the information.

The purpose of this policy is to assure that students and their parents or guardians are notified of and afforded their rights under the law, including:

- A. the right to examine and request the amendment of education records;
- B. the right to limit access to student records and/or personal information;
- C. the right to be notified of, examine, and either consent to or opt out of, participating in surveys or educational activities that relate to specific protected areas; and
- D. the right to deny the release of names, addresses, and telephone numbers of high school students to military or college recruiters.

The district will set forth its specific process for implementing this board policy through the accompanying [administrative procedures](#).

No district employee or student shall be subjected to discrimination in employment or any district program or activity on the basis of age, color, disability, gender, gender identity, genetic information, national origin, pregnancy, race, religion, sexual orientation, or veteran status. The district is committed to providing equal access and equal opportunity in its programs, services and employment including its policies, complaint processes, program accessibility, district facility use, accommodations and other Equal Employment Opportunity matters. The district also provides equal access to district facilities for all youth groups listed in Title 36 of the United States Code, including scouting groups. The following person has been designated to handle inquiries and complaints regarding unlawful discrimination, harassment, and retaliation: Whitney Banks, Compliance and Investigations, 440 East 100 South, Salt Lake City, Utah 84111, (801) 578-8388. You may also contact the Office for Civil Rights, Denver, CO, (303) 844-5695.